



St. Dennis Church
Bulletin Board Policy (Church)
& Rel. Ed Building

- 1) All flyers/notices to be posted must be “Dated” (example mm/dd/yyyy) on the front side, lower right corner (unless the date appears as part of the notice).
- 2) Prepare three (2) copies of each flyer/notice to be posted.
- 3) Because of limited bulletin board space, we request that all bulletins to be posted be an 8” X 11” size or smaller.
- 4) All bulletin board notices to be posted must be dropped off at the Parish Office by the end of the day **Thursday** before the needed weekend posting.

Please mark all flyer/notice envelopes: **Bulletin Boards**

- 5) All bulletins will be posted for up to one month before the event / activity listed.
- 6) All bulletins will be removed immediately afterwards.
- 7) Contact Cindy Lingerfelt at (410) 648-5145 or stdennischurchoffice@gmail.com with any questions.

Note: All notices/flyers are subject to approval by the Parish Secretary prior to posting.

Thank you for your help in keeping our bulletin boards current and easy for parishioners to find programs / events of interest.