



ST. DENNIS CHURCH

Emergency Evacuation Procedures - Fire

Exits are clearly marked with an illuminated sign above the door.



1. Exit the building quickly and quietly in a single file.
2. The committee chairperson ensures that someone leads the members out the designated exit.
 - A sign is posted in each classroom with the designated exit route.
 - Bathrooms exit through the doors nearest the bathrooms, to the right.
3. The chairperson turns off all lights and closes all windows and doors.
4. The chairperson brings up the rear of the line.
5. Proceed outside:
 - Everyone should proceed to the field next to the parking lot.
6. After reaching the gathering area together, the chairperson does a head count of members in the group.
7. Re-enter the building only when given the signal to do so by the chairperson.
8. Chairperson should become familiar with the Fire Escape Plan located in all meeting rooms on the wall.
9. Catechists will find additional information in their Handbooks.